

iCorsi3 Platform

Backup of online courses

iCorsi3 is a platform that supports the educational activities of USI and SUPSI; it is managed by eLab, the eLearning service of USI.

iCorsi3 has been implemented through **Moodle**, an Open Source software that is widely used in universities all over the world.



1. When do you need to backup a course?

eLab produces weekly automatic backup files for all courses hosted on the iCorsi3 platform. These files are used to restore the courses in case of system crash or other problems. The backup files are overwritten every week. Therefore, it is possible to go back to a copy of a course up to 7 days before.

The manual backup of a course produces a compressed file (ZIP) which can be downloaded and saved for a longer period.

It is therefore useful that teachers manually archive their own online courses when they are concluded, in order to have a “history” of the courses.

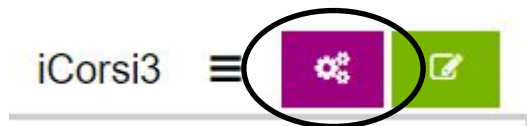
2. Why to backup a course?

The backup of an online course allows saving most of the course elements: resources (e.g., files), activities (e.g., quizzes), blocks, etc. Saving the course contents can be useful to have an archive but also to restore the contents into a new course.

3. How to backup a course?

To backup a course, you must be a teacher of that course.

Step 1: Click on the “Course Management” icon (top left corner)...



... then in the “Course Administration” menu, then on “Backup”.

Course administration

Course administration

Users

Edit settings
Turn editing on
Course completion
Filters
Gradebook setup
Backup
Restore
Import
Reset

Step 2: In the **Initial settings**, select the items you want to backup, then click on “Next” (bottom right corner).

1. Initial settings ▶ 2. Schema settings ▶ 3. Confirmation and review ▶ 4. Perform backup ▶ 5. Complete

Backup settings

- IMS Common Cartridge 1.1
- Include enrolled users ✖ 🔒
- Anonymize user information ✖ 🔒
- Include user role assignments
- Include activities and resources
- Include blocks
- Include filters
- Include comments
- Include badges
- Include calendar events
- Include user completion details
- Include course logs
- Include grade history
- Include question bank
- Include groups and groupings

Jump to final step Cancel Next

Step 3: In the **Schema settings**, select the elements you want to include in the backup. It is recommended to select them all by clicking on “All”. Finally, click on “Next” (bottom right corner).

1. Initial settings ▶ 2. Schema settings ▶ 3. Confirmation and review ▶ 4. Perform backup ▶ 5. Complete

Include

Select
All / None (Show type options)

<input checked="" type="checkbox"/> General	User data	✖ 🔒
<input checked="" type="checkbox"/> Announcements 🗉	-	✖ 🔒
<input checked="" type="checkbox"/> 1 August - 7 August	User data	✖ 🔒
<input checked="" type="checkbox"/> Social forum 🗉	-	✖ 🔒
<input checked="" type="checkbox"/> manuale docente en 2016 📄	-	✖ 🔒
<input checked="" type="checkbox"/> manuale docente en 2016 📄	-	✖ 🔒
<input checked="" type="checkbox"/> netid change en 2016 📄	-	✖ 🔒
<input checked="" type="checkbox"/> netid change en 2016 📄	-	✖ 🔒
<input checked="" type="checkbox"/> forum 1 🗉	-	✖ 🔒

Step 4: In the **Confirmation and review** page, a summary page of the selected options is displayed: it is a good practice to review it in detail. It is also possible to change the name of the backup file (in any case, it will also be possible to change it later). Click on “Perform backup”.

1. Initial settings ▶ 2. Schema settings ▶ 3. Confirmation and review ▶ 4. Perform backup ▶ 5. Complete

Filename








Filename

backup-moodle2-course-5959-icorsi3.manuali.2017-20170913-C

Backup settings

IMS Common Cartridge 1.1	✗
Include enrolled users	✗ 👤
Anonymize user information	✗ 👤
Include user role assignments	✗ 👤
Include activities and resources	✓
Include blocks	✓
Include filters	✓
Include comments	✗ 👤
Include badges	✗ 👤
Include calendar events	✓
Include user completion details	✗ 👤
Include course logs	✗ 👤
Include grade history	✗ 👤
Include question bank	✓
Include groups and groupings	✓

Included items:

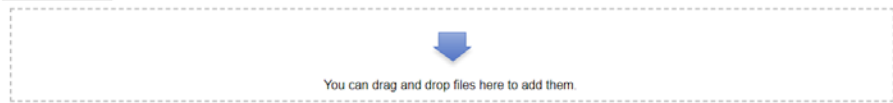
General	✓	User data	✗ ⚠
Announcements 	✓	-	✗ ⚠
1 August - 7 August	✓	User data	✗ ⚠
Social forum 	✓	-	✗ ⚠
manuale docente en 2016 	✓	-	✗ ⚠
manuale docente en 2016 	✓	-	✗ ⚠
netid change en 2016 	✓	-	✗ ⚠
netid change en 2016 	✓	-	✗ ⚠
forum 1 	✓	-	✗ ⚠

Step 5: At the end of the backup procedure (it may take a few minutes), all the available backup files will be displayed (the private backups and the automated backups). The backup files can now be downloaded, renamed and, if necessary, deleted.

Import a backup file

Files

Maximum size for new files: 50MB



There are required fields in this form marked ●.

Course backup area ⓘ

Filename	Time	Size	Download	Restore
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User private backup area ⓘ

Filename	Time	Size	Download	Restore
backup-moodle2-course-6491-icorsi3_ita-20180820-0944-nu.mbz	Monday, 20 August 2018, 9:44 AM	13.6KB	<input type="button" value="Download"/>	<input type="button" value="Restore"/>

IMPORTANT: If you have technical problems, or if you need more detailed info on some features, please contact the iCorsi3 contact person in your faculty/department: <https://www.icorsi.ch/mod/page/view.php?id=109434>.